



YEARLY STATUS REPORT - 2022-2023

Part A

Data of the Institution

1. Name of the Institution

Govt. College Jhandutta

- Name of the Head of the institution

Smt. Anju Bala Sharma

- Designation

Principal

- Does the institution function from its own campus?

Yes

- Phone no./Alternate phone no.

01978272700

- Mobile No:

7018222794

- Registered e-mail

gcjhandutta-hp@nic.in

- Alternate e-mail

gcjhandutta-hp@outlook.com

- Address

PO Jhandutta

- City/Town

Jhandutta Distt. Bilaspur

- State/UT

Himachal Pradesh

- Pin Code

174031

2. Institutional status

- Affiliated / Constitution Colleges

Affiliated

- Type of Institution

Co-education

- Location

Rural

- Financial Status

UGC 2f and 12(B)

- Name of the Affiliating University **Himachal Pradesh University Shimla**
- Name of the IQAC Coordinator **Sh. Satish Kumar**
- Phone No. **01978272700**
- Alternate phone No. **7018059159**
- Mobile **9418059159**
- IQAC e-mail address **gcjhandutta.iqac@gmail.com**
- Alternate e-mail address **gcjhandutta-hp@nic.in**

3. Website address (Web link of the AQAR (Previous Academic Year))

www.gcjhandutta.in

4. Whether Academic Calendar prepared during the year?

Yes

- if yes, whether it is uploaded in the Institutional website Web link:

www.gcjhandutta.in

5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	C	1.57	2019	04/03/2019	03/03/2024

6. Date of Establishment of IQAC

30/12/2016

7. Provide the list of funds by Central / State Government

UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
State Govt	Construction Work	DoHE, HP	2022-23	18000000
Govt College Jhandutta	Funds	Govt College Jhandutta	2022-23	752732

8. Whether composition of IQAC as per latest NAAC guidelines

Yes

- Upload latest notification of formation of IQAC

[View File](#)

9.No. of IQAC meetings held during the year 5

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? **Yes**

- If No, please upload the minutes of the meeting(s) and Action Taken Report [View File](#)

10.Whether IQAC received funding from any of the funding agency to support its activities during the year? **No**

- If yes, mention the amount

11.Significant contributions made by IQAC during the current year (maximum five bullets)

1. Organized a number of activities to celebrate important days and 'Azadi Ka Amrit Mahotsav'.

2. Submitted AQAR for the academic year 2021-22.

3.Organized a Faculty Development Program for faculty members of the college in March 2023 on NEP-2020.

4. Sensitized the staff members and students towards environment conservation by conducting programs on the theme 'Best out of Waste'.

5. Organized one day workshop on 'Synthesis of Bio-enzymes' for promoting use of eco-friendly cleaning agents.

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
1. To organize activities to celebrate important days and 'Azadi Ka Amrit Mahotsav'.	1. Organized a number of activities to celebrate important days and 'Azadi Ka Amrit Mahotsav'.
2. To submit AQAR for the academic year 2021-22.	2. Submitted AQAR for the academic year 2021-22.
3.To organize a Faculty Development Program for faculty members of the college on NEP-2020.	3.Organized a Faculty Development Program for faculty members of the college in March 2023 on NEP-2020.
4. To sensitize the staff members and students towards environment conservation by conducting programs on the theme 'Best out of Waste'.	4. Sensitized the staff members and students towards environment conservation by conducting programs on the theme 'Best out of Waste'.
5. To organize workshop on 'Synthesis of Bio-enzymes' for promoting use of eco-friendly cleaning agents.	5. Organized one day workshop on 'Synthesis of Bio-enzymes' for promoting use of eco-friendly cleaning agents.

13.Whether the AQAR was placed before statutory body?

Yes

- Name of the statutory body

Name	Date of meeting(s)
College Advisory Committee	18/03/2024

14.Whether institutional data submitted to AISHE

Part A

Data of the Institution

1.Name of the Institution	Govt. College Jhandutta
• Name of the Head of the institution	Smt. Anju Bala Sharma
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	01978272700
• Mobile No:	7018222794
• Registered e-mail	gcjhandutta-hp@nic.in
• Alternate e-mail	gcjhandutta-hp@outlook.com
• Address	PO Jhandutta
• City/Town	Jhandutta Distt. Bilaspur
• State/UT	Himachal Pradesh
• Pin Code	174031
2.Institutional status	
• Affiliated / Constitution Colleges	Affiliated
• Type of Institution	Co-education
• Location	Rural
• Financial Status	UGC 2f and 12(B)
• Name of the Affiliating University	Himachal Pradesh University Shimla
• Name of the IQAC Coordinator	Sh. Satish Kumar

• Phone No.	01978272700				
• Alternate phone No.	7018059159				
• Mobile	9418059159				
• IQAC e-mail address	gcjhandutta.iqac@gmail.com				
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3.Website address (Web link of the AQAR (Previous Academic Year))	www.gcjhandutta.in				
4.Whether Academic Calendar prepared during the year?	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	www.gcjhandutta.in				
5.Accreditation Details					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	C	1.57	2019	04/03/2019	03/03/2024
6.Date of Establishment of IQAC			30/12/2016		
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Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
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Govt College Jhandutta	Funds	Govt College Jhandutta	2022-23	752732	
8.Whether composition of IQAC as per latest NAAC guidelines			Yes		
• Upload latest notification of formation of IQAC			View File		
9.No. of IQAC meetings held during the year			5		

<ul style="list-style-type: none"> • Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? 	<p>Yes</p>	
<ul style="list-style-type: none"> • If No, please upload the minutes of the meeting(s) and Action Taken Report 	<p>View File</p>	
<p>10. Whether IQAC received funding from any of the funding agency to support its activities during the year?</p>	<p>No</p>	
<ul style="list-style-type: none"> • If yes, mention the amount 		
<p>11. Significant contributions made by IQAC during the current year (maximum five bullets)</p>		
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<p>12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year</p>		
Empty space for plan of action and outcome		

Plan of Action	Achievements/Outcomes
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13.Whether the AQAR was placed before statutory body?	Yes
<ul style="list-style-type: none"> Name of the statutory body 	

Name	Date of meeting(s)
College Advisory Committee	18/03/2024

14.Whether institutional data submitted to AISHE	
Year	Date of Submission
2022-23	10/02/2024

15.Multidisciplinary / interdisciplinary
Govt. College Jhandutta focuses on providing an interdisciplinary/ multidisciplinary education to its students. Under the CBCS system, students are mandated to choose a Generic Elective subject, in a discipline different from their main

subject. Similarly, the AECC course is a mandatory course for all students, as part of which they study one language and Environmental Studies in First year of BA/BSc/BCom . Under NEP, which will be implemented in the coming time, this multidisciplinary approach will be encouraged even more since students get more choices in the subjects to study. A student majoring in a particular discipline can choose a Generic Elective (GE), a Value-Added Course (VAC), a Skill-Enhancement Course (SEC), and an Ability Enhancement Course (AEC) in any discipline of their choice.

16.Academic bank of credits (ABC):

The students of college have been sensitised to register on Academic Bank Of Credits (ABC) through Digilocker app.This shall be applicable as per implementation of the New Education Policy. While the Academic Bank of Credits (ABC) is a newly implemented practice under the New Education Policy (NEP), which the College will fully embraced in the form of multidisciplinary classes, the initiation of the credit system, and the implementation of the UGCF curriculum, as prescribed by affiliating university i.e. Himachal Pradesh University, Shimla. Govt. College Jhandutta already will put in place, a set of practices, which will facilitate the Academic Bank of Credits.

17.Skill development:

Govt. College Jhandutta offers its students a variety of Skill Development Courses, as a part of the curriculum. Each department offers a variety of Skill Enhancement Courses (SECs) to its students. These courses are designed to supplement the curriculum of the Core papers, as well as teach students a variety of skills that will help them put the theoretical knowledge learned as part of their syllabi into practice.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

The College ensures that the education its students receive is not distanced from their cultural and social values. As part of the curriculum, many departments offer papers that enhance their students' knowledge of Indian society and culture. For example, the Departments of History, Sociology, English, and Political Science, offer specialized papers on Indian history, Indian sociological thought, Indian literature, and Indian political theory. Some courses offer papers on Indian Philosophy, Vedantic thought, and Yoga. The Departments of Sanskrit and Hindi also focus heavily on Indian literary cultures and thought. Outside of

the curriculum too, the College ensures that students are provided avenues to learn more about Indian Knowledge systems through frequently held seminars, talks, and workshops. The college regularly hosts speakers and experts knowledgeable in Indian cultural and social thought.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

The College, like other colleges offers a curriculum that has been designed to focus on outcomes. This curriculum focuses on providing students the best theoretical knowledge as well as skills required for their life after college. As part of this curriculum, each paper offered by every department is presented in an outcome-based structure, with well-defined learning outcomes, which also becomes the focus of in-class pedagogy. This ensures that each paper gives necessary practical skills to the students and does not confine them to their textbooks. This curricular system also includes well defined papers such as Ability Enhancement Compulsory Course (AECC), and Skill Enhancement Course (SEC) that provide students skills to supplement what they learn from the core papers. This focus on outcome-based education will be enhanced with the mplementation of NEP. NEP keeps the tradition of SEC and AECC alive and adds other courses such as VAC (Value-Added Course) which are also structured around well-defined learning outcomes and help students gain more supplementary knowledge.

20.Distance education/online education:

Most of the academic and extra-curricular activities in the academic year 2021-22 have been held in online mode, given the COVID pandemic. But the College adapted excellently to the online mode, and ensured that all curricular and extracurricular activities continue as always. Students and faculty rallied to the online mode, as classes successfully transitioned online, and the College enthusiastically organized talks, and other activities in the online mode. The online mode made it possible for the College to invite distinguished speakers who otherwise would have found it impossible to come to the College in person.

Extended Profile

1.Programme

1.1

231

Number of courses offered by the institution across all programs during the year

File Description	Documents
Data Template	View File

2.Student

2.1 458

Number of students during the year

File Description	Documents
Data Template	View File

2.2 532

Number of seats earmarked for reserved category as per GOI/
State Govt. rule during the year

File Description	Documents
Data Template	View File

2.3 134

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	View File

3.Academic

3.1 17

Number of full time teachers during the year

File Description	Documents
Data Template	View File

3.2 18

Number of Sanctioned posts during the year

Extended Profile

1.Programme

1.1	231
Number of courses offered by the institution across all programs during the year	

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Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	

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Data Template	View File

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Number of outgoing/ final year students during the year	

File Description	Documents
Data Template	View File

3.Academic

3.1	17
Number of full time teachers during the year	

File Description	Documents
Data Template	View File

3.2	18
Number of Sanctioned posts during the year	

File Description	Documents
Data Template	View File

4. Institution

4.1	10
Total number of Classrooms and Seminar halls	
4.2	184.66
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	40
Total number of computers on campus for academic purposes	

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The Institution ensures effective curriculum delivery by following the academic calendar provided by Himachal Pradesh University. The head of every department submits a workload statement at the beginning of every year and time-table is prepared. Accordingly, each department prepares its own teaching plan allotting term-wise topics to be taught within the stipulated time. Through a series of interactive activities like classroom teaching, group discussions, power point presentations, quiz, debates, academic tests, etc. the students are being given practical insight into the curriculum that helps them to develop their higher order cognitive skills, such as critical analysis, problem solving, evaluation and synthesis. Subject tours and industrial visits are organized to provide practical exposure to the students. Seminars, The effective delivery of the curriculum includes a wide variety of steps like work culture, supervision and revision through periodic meetings with the principal, faculty and students. The college has taken

the following initiatives for effective curriculum planning, development and deliverance: CBCS model as per the University norms is in operation. To prepare a planned work schedule with a consideration of due weightage for each paper and number of hours allotted as per University guidelines.

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The institute is affiliated to Himachal University and implements the curriculum prepared by the BoS of Himachal University. The institute has developed a structured and documented process for implementing the curriculum. It is as follows:

- Before the commencement of the year, the faculty members prepare an academic calendar based on the calendar prepared by the affiliating University. This academic calendar includes the dates for internal examinations, seminars, workshops, expert talks, add-on programs and other cocurricular and extra-curricular activities.
- HOD prepares the class timetable, and course plan for the year. The course plan containing class timetable, year calendar and syllabus is given to all the students. It is also published on the college website.
- Concern faculty meets the students after the last University examination, reviews the year completed, and discusses with them about the next year. They incorporate the suggestions and prepare the course plan and distributes them to the students.
- Faculty members revise the COs of their courses, and prepare/update their lecture materials. The syllabus is enriched by adding contents beyond syllabus, to ensure achievement of the COs. Faculty members also prepare assignments and case studies in advance. They also prepare a question bank of their courses. Resources like relevant websites and e-resources are made available for advanced learners
- IQAC periodically monitors the coverage of syllabus, quality of question papers and assignments, preparation of answer schemes, progress of the lab sessions, etc.

File Description	Documents
Upload relevant supporting documents	No File Uploaded
Link for Additional information	Nil

<p>1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University</p>	<p>C. Any 2 of the above</p>
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File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

15

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

0

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

00

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

00

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The teaching-learning process in the college focusses on issues like Gender, Human Values, Environment and Sustainability in various subject curricula. Moreover, the college also organizes various activities that endeavour to integrate the crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum. The College organizes a number of programs and activities to instill values of professional ethics among the students. The curriculum of Humanities and Sociology gives special attention to the issue of gender concerns. Human Values are inculcated with the delivery of curriculum at the centre of teaching-learning process. There are topics related to environment in curricula of Languages,

Political Science, Economics, Zoology, Botany and Geography to create awareness regarding conservation of environment.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	No File Uploaded

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

00

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

00

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System	
1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	C. Any 2 of the above
File Description	Documents
URL for stakeholder feedback report	No File Uploaded
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	No File Uploaded
Any additional information(Upload)	No File Uploaded
1.4.2 - Feedback process of the Institution may be classified as follows	C. Feedback collected and analyzed
File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	Nil
TEACHING-LEARNING AND EVALUATION	
2.1 - Student Enrollment and Profile	
2.1.1 - Enrolment Number Number of students admitted during the year	
2.1.1.1 - Number of sanctioned seats during the year	
3840	
File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File
2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of	

supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

183

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The college admits students from various socio-economic backgrounds. The college conducts every possible measure to assess the learning levels of its students. The students are counseled, guided and oriented at the time of admission to make them aware about the course, mode of internal assessment, external assessment, curricular and co-curricular activities, rules and regulations of the institution as well as facilities available in the college. The list of courses, curricular and co-curricular activities, rules and regulations, facilities available etc are also published in the college prospectus which is provided to the students before the beginning of academic sessions. At the beginning of each course teachers assess the learning levels of the students in the class, their knowledge about the course and accordingly special programmes for advanced learners and slow learners are planned. Remedial and extra classes are conducted. After the completion of syllabus, subject classes are also repeated for slow learners and late admissions. In the CBCS system, students are required to select course subjects based on their core competence, aptitude and skills. Extension lectures and exposure visits to different colleges, industrial units, power projects, archeological sites, diversity rich areas, geographical sites etc and universities are regularly conducted.

File Description	Documents
Link for additional Information	Nil
Upload any additional information	No File Uploaded

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
464	16

File Description	Documents
Any additional information	No File Uploaded

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Govt. Degree College Jhandutta always encourage student-centric learning through various methods such as brain storming group discussions, quiz competitions, presentations and project work in participative learning and problem solving methodologies. Regular participative activities viz., group discussions, projects, field visits, educational tours, seminars, extension lectures are organized in the college and the students actively participate in these activities within and outside the college. Students are given individual projects and class assignments for focusing on self study and to encourage independent learning. Different student support systems are available in the college like Library, Computer Lab, Reading Room, ICT based classrooms (Smart Classrooms). These activities play an integral role in allowing a switch over from absorption of information while learning during academic sessions and creating a safe space to relax, interact, collaborate, think out of the box, nurture their talents and leadership capabilities. To increase the concentration in various activities, the college has framed many committees and clubs including the Cultural Committee, Sports Committee, Canteen Committee, Career counselling cell, the Debate Committee and Red ribbon club. Both intra and inter-college sports competitions are organized, where students exhibit talent in variety of games, to foster spirit of togetherness and leadership. In order to inculcate human values, ethics and social responsibility, students are encouraged to participate in activities.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Faculty members of the college use ICT technology to improve the teaching and learning process. Different softwares available online is integrated with teacher's explanation and students are encouraged to learn and practice through interactive activities. LCD projectors, computer/laptops/tablet systems are used in the classrooms. You- Tube, E- mails, Whatts App group, Telegram, Zoom and Google classrooms, WISE app, College website are used as platforms to teach, communicate, provide material and syllabus, make announcements, conduct tests, upload assignments, make presentations, address queries, mentor and share information. These applications are also used to provide online education during the covid-19 situation. Jio wifi facility is also available in the campus for the students and staff. The library also provides access to computers and online journals freely available in public domain and also to journals subscribed on the advice of faculty and facilitates downloads. Xeroxing facility is also available in the library. College is also equipped with computer labs and Wi-Fi facility to encourage learning. Syllabus and study materials are also made available on the college website and the website of the affiliating university. Student attendance, feedback are also received online from the students and faculty members.

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	Nil

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

20

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	No File Uploaded
Circulars pertaining to assigning mentors to mentees	No File Uploaded
mentor/mentee ratio	No File Uploaded

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

16

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	No File Uploaded

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

06

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

16

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Inter assessments and internal practical tests are conducted at appropriate time with respect to calendar of examinations fixed by the Himachal Pradesh University/ college. Date sheets and notifications of Internal assessment is circulated in classrooms, displayed on notice boards and uploaded on official website of the college. The teachers help students in grasping the correct essence of the questions asked, wherever such an inquiry is raised. If any tabulation error is found or is communicated, necessary corrections are duly made by the concerned and correct information is passed to the university accordingly. Due care and track is mentioned till completion of assignments.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

Most of the grievances related to the examination are received after declaration of results by the Himachal University. The errors in their results like marks of the internal assessment, attendance sheets, error in the bio-data etc. are immediately addressed, corrected and quickly disposed for onward submission to university by the convener examination committee. Each and every superintendent and staff members concerned are instructed for due care and cooperation for the quick disposal of student

grievances at their respective quarters. Where ever deemed necessary, the relevant documents/testimonials are submitted through the candidate personally or through their parents to Coordinator Examination for speedy Redressal of the issue. The close and continuous communication is maintained by the Coordinator Examinations with the university authorities for speedy disposal of queries, explanations and doubts if any. As per internal practical tests are concerned, if any student pin points any academic discrepancy viz a viz conduct of tests, the concerned teachers wholeheartedly show their concern and attention is given to the student grievances.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

The Institute has well defined learning outcomes. The vision and mission of the institution emphasizes on promoting value education through motivated trained faculty to prepare the students to accept the challenges of globalization. The College has a proper mechanism of communication of the learning outcomes of the Programs and Courses, which includes following; Hard Copy of syllabi and course/programme Outcomes are available in the respective departments for ready reference to the teachers and students. Copy of Curriculum and Outcomes of Programs and Courses are also uploaded on the college website. As the college is affiliated by HPU therefore college has to follow the syllabus prescribed by university.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil
Upload COs for all courses (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the

institution.

Govt College Jhandutta evaluated the attainment of programme outcomes, programme specific outcomes and course outcomes during the year through mid semester exam., end-semester exam., assignment, presentation, viva-voce exam., etc. These are also evaluated by the feedback the college got by the students, the parents, the teachers, the employees and the alumni. The exam results of the outgoing students during the session 2021-22 was exemplary with 186 students clearing the graduate exam out of 191.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

94

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	https://www.gcjhandutta.in/Results.aspx

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

www.gcjhandutta.in

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

00

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

00

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

01

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

04

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

06

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

As per HPU guidelines, the maximum amount of extracurricular and curricular activities are completed throughout the 2022-2023

session. Through its students and internet platform, the college maintained continuous communication with the community. Through the planning of rallies and camps, the college administration and faculty members raise awareness among the local community through NSS , Rover & Ranger volunteers Red Ribbon club and Road Safety Club. India celebrated its 75th anniversary of Independence using Amrit Mahotasav's logo. The college organized a number of events to mark the occasion, including quiz contests, poster creation, patriotic song declamations, slogan writing, and poetry reading. Each of these activities enhances students overall growth and quality education.

File Description	Documents
Paste link for additional information	www.gcjhandutta.in
Upload any additional information	View File

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

00

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	No File Uploaded

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

25

File Description	Documents
Reports of the event organized	View File
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

1053

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

00

File Description	Documents
e-copies of linkage related Document	No File Uploaded
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	No File Uploaded

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

00

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The institution possesses proper infrastructure and physical facilities in the form of teaching and learning. viz., classrooms, laboratories, computing equipment, etc., to provide the best teaching and learning atmosphere. The college has a policy for the creation and enhancement of infrastructure in order to promote a good teaching and learning environment, according to its vision and strategic objectives. The institute ensures adequate availability and optimal utilization of physical infrastructure in order to create an environment of excellence in education through technologically innovative educational tools. At the beginning of the academic year, need assessment for replacement, upgrade, or addition of the existing infrastructure is carried out based on the suggestions from the heads of the departments and the advisory committee after reviewing course requirements, the computer student ratio, working condition of the existing equipment. The Time Table committee plans ahead for all requirements regarding the availability class rooms/labs classrooms, laboratories, furniture and other equipment's. whenever need arises to augment infrastructure in terms of classroom, laboratory books etc. DPR'S are submitted to the higher education department for allotment of funds and execution of work thereof. Distinguished features of the College include the following; The college ensures optimal utilization of the resources by encouraging

innovative teaching learning practices like use of power point presentations, LCD projectors, smart boards etc.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.gcjhandutta.in

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The institution utilizes its resources to provide an environment to its students where they are encouraged to excel in sports and extracurricular activities. This ensures a holistic development and an all-rounded personality. Systematic training and encouragement is provided to those students who show extraordinary skills in different sports. These students are selected through selection trials. They are trained and encouraged to participate in various level of competition including intra college events, inter-university events, National events and international events. Intra-college events are also organized by the college to encourage students to participate. Track suits and all sporting gear are provided to the students for major/minor events. All the Participants are awarded with participation certificates. Winner and runners-up teams are duly rewarded by trophies. Yoga class/awareness Programme: Although the college doesn't have an established Yoga Centre but Yoga Day is celebrated every year and this year a one day yoga awareness Programme was conducted for the faculty and students by expert yoga trainers. Cultural activities: The college believes in all-round development of its students. It constantly encourages them to take part in extracurricular activities to spark their interests and cultivate leadership qualities as well as team spirit. Every year the college conducts cultural programs to make this happen. An Auditorium with a capacity of four hundred students is used for conducting different types of cultural programs.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://www.gcjhandutta.in

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

05

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

05

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.gcjhandutta.in
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

113 lakhs

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

For the automation of library in the college, Soul 3.0 software has been purchased and installed in library. The total numbers of books in library are about 5000 and number of visitors per day is 50-100. The library has browsing Centre, Xerox facility, Big size reading rooms for users. The library is also equipped

with 15 computers with internet facility to facilitate the students.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	https://www.gcjhandutta.in

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

E. None of the above

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

00

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

40

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The interactive board, LCD Projector, Printers, high configuration PCs were installed in the college. Smart classrooms equipped with interactive board, LCD projector, Digital Podium with inbuilt system, microphone system and speakers were installed.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.gcjhandutta.in

4.3.2 - Number of Computers

40

File Description	Documents
Upload any additional information	View File
Student – computer ratio	View File

4.3.3 - Bandwidth of internet connection in the Institution

C.10 - 30MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

113 lakhs

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts.	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Institutional mechanisms for maintenance and up gradation of the physical infrastructure, academic and sport facilities, and equipment's are as under: Building Infrastructure: Being fully government institution, a constant effort is made to provide safe and secure space for equipment's and tools. There is a college development and construction committee to look after the maintenance, repair and constructional work related to the building. Construction, repair and maintenance of the main building and physical infrastructure like water facility, power supply and maintenance of campus is looked after by this committee. All work is done through E-tender system by the government agencies as per norms. The minor faults related to the electricity and repairing of building are attended and repaired by the hired electrician, technician, carpenters etc. For the maintenance of toilets and service areas local fund college sweepers have been engaged for cleaning the toilets, washrooms, and buildings. Laboratory Equipments and machines: Every department maintains stock registers for keeping the list of chemicals, glassware, equipments and other instruments used in laboratory. Maintains consumption register regularly to keep account of the used material and non-functional glassware, miscellaneous items etc. Physical verification of laboratory equipments and machines is carried out to record the functional and non functional equipments from time to time.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.gcjhandutta.in

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

89

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

00

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	A. All of the above
---	----------------------------

File Description	Documents
Link to institutional website	www.gcjhandutta.in
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year
02

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year
02

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student	A. All of the above
--	----------------------------

grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	No File Uploaded
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

02

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

18

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

00

File Description	Documents
Upload supporting data for the same	View File
Any additional information	No File Uploaded

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

01

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The college selects CSCA office bearers and class representatives in accordance with the university's rules and regulations. These individuals serve as a link between the teaching staff and the students. Throughout the academic year, the representatives actively take part in a variety of extracurricular and curricular events. The Rovers & Rangers club, NSS, and cultural representatives who actively participate in the college's many events, functions, and sporting programs make up the student council members as well. By taking charge of the activities, the students improve their personalities and gain essential experience working with staff members to carry out co-curricular and extracurricular activities.

File Description	Documents
Paste link for additional information	www.gcjhandutta.in
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

00

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions) (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The college has an alumni association, and attempts are being made to register the same. The Alumni Association advises the college and actively supports it on a number of occasions, which helps it grow.

File Description	Documents
Paste link for additional information	www.gcjhandutta.in
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year (INR in Lakhs) E. <1Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The college is affiliated to H.P. University Shimla. The Himachal Pradesh government is in charge of all educational policies that are developed within the organization. The faculty members of the college assist the Head of Institution in enforcing these policies. By forming multiple committees, the administration is made more decentralized. There is democratic setup and all the committees work with a cooperative mindset. The principal of the college assign responsibilities to committees headed by senior and experienced faculty members in order to guarantee that the interests and knowledge of all faculty members are reflected. In order to develop and carry out the department's goals, the conveners of various academic and administrative committees work in conjunction with other teaching and non-teaching staff. Notices are used to clearly clarify each employee's duties.

File Description	Documents
Paste link for additional information	https://www.gcjhandutta.in/Vision_and_mission.aspx
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Since the Himachal Pradesh government exercises the control over colleges, all institutional practises, including participative management and decentralisation, are carried out in accordance with UGC rules and government regulations. The Himachal Pradesh government creates educational policies of the department of Higher Education. The college staff collaborates with the Head of Institution to ensure that these policies are implemented. Furthermore, the institution has an executive PTA and CSCA that are actively participating in many developmental initiatives. Their members have good relationships with college administration and students, enabling them to resolve various issues in a cooperative manner. The college manages all of its operations using a website that serves as an information system, handling tasks including online admissions, office administration, student relations, and feedback. All interested parties can obtain comprehensive information via official website of the college. There is also SOUL software at the library. Furthermore, information can also be shared via other social media platforms including Facebook and Whatsapp. In order to oversee the college administration and other information systems, the principal gather all relevant input from students, PTA and faculty members.

File Description	Documents
Paste link for additional information	www.gcjhandutta.in
Upload any additional information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Applications are processed in compliance with the authorized guidelines of the Himachal Pradesh University. The admissions

duty chart is notified by the principal, who decentralizes. The admissions procedure is overseen by the coordinators. The admission committees, which are led by conveners, are organized according to classes. Regarding online admission, fee payment, record keeping, the online admission committee collaborates with College administrative department. After clearing their exams, students must continue and apply for admission on a continuous basis. College has updated its website to provide seamless admission process. The internet is available in the library. Eleven newspapers are regularly subscribed by the library, along with nine publications. The college has established a committee for research and development, with the principal serving as its chairman. This group is in charge of creating research project ideas for workshops, conferences, seminars, and other events. University conducts the examination with its established guidelines. Teaching faculty members complete the evaluation and paper setting process. The process of teaching and learning is made easier by thorough and intelligent "ICT and smart classroom teaching programs." Academic staff members can provide valuable suggestions to the university in this area through the Board of Studies from time to time.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	www.gcjhandutta.in
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Since this is a government institution, all administrative procedures are carried out in accordance with state government guidelines, which are also governed by UGC and HPU laws. All faculty appointments in state-run government colleges are made through the Public Service Commission for state cadre positions. Every member of the teaching and non-teaching staff is required to abide by the State and Central Government's all-service, CCS, and financial administrative rules. The teaching and non-teaching staff members are well qualified to carry out the smooth functioning of the college.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	https://www.gcjhandutta.in/Organogram.asp <u>x</u>
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination	A. All of the above
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File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user interfaces	View File
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The Department of Higher Education periodically hosts extensive staff support programs through the creation and implementation of certain workable modules at esteemed organizations like SCERT Solan and Himachal Pradesh Institute of Public Administration (HIPA). The government employees of our institution are eligible for the following schemes, which are offered to both teaching and non-teaching staff.

1. Faculty members are entitled to a two-year study leave.
2. All employees receive medical leave in accordance with standard procedures.
3. According to state administration, maternity and paternity leave are provided.

4. Employees who attend seminars are granted duty leave.
5. All the employees are covered under GIS (General Insurance Scheme) and the premiums are deducted from the salary.
6. TA/DA is given for the employees whenever they go out for official work.
7. Various allowances like HRA, compensatory allowance and DA as per the Centre Govt. / State Govt. notifications are allowed.
8. There is full medical reimbursement of medical expenses including indoor medical Treatment.
9. All Govt. employees enjoy benefit of gratuity, commutation of pension and pensioner benefits.
10. Encashment leave benefit maximum of 300 hundred days is allowed.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

00

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized

by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

01

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

13

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

In order to assess and enhance the performance of teachers, students are required to complete the online feedback forms that are prescribed to them. The forms are then analyzed and interpreted. The institution promotes the use of Wi-Fi, smart classroom technologies, and information and communication systems to improve the scope, efficacy, and significance of the teaching-learning process. Additionally, it solicits student input on improving the college's facilities and a systematic feedback mechanism has been established, involving parents and students. In addition, the college's facility has been made more accessible for those with disabilities.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Being an institute of HP Government and affiliated to HP University the college has a mechanism for internal and external audit followed by settling of audit objections. Local funds have been properly audited by AG, and the National Social Service Scheme (NSS) fund has been audited by CA and RUSA grant. A committee appointed by the PTA executive body audited the PTA money as well.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

00

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Since this is a government college, all funding for the college comes from the Himachal Pradesh government and its agencies. However, a PTA body is established every year for the benefit of the students, and it is continuously puts forth best efforts to generate extra revenue/fund for college. Every student has to pay annual PTA fee at the time of admission. Administering college resources properly requires adhering to legal and budgetary requirements. Before incurring any kind of expense, the college forms purchase committee and complies with all legal requirements. For government and PTA funds, there is a regular internal and external audit system through Department of Higher Education, AG office and other government agencies.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The college's IQAC works to make a substantial contribution to the institutionalization of quality assurance procedures and techniques. 1. The college has successfully adopted the Standard Operating Procedure (SOP) given by the HP government for

teaching via ICT platforms in both online and in-person classroom settings under the Covid-19 scenario. 2. In order to improve the caliber of the teaching-learning process in the college, IQAC actively pursues online communication with the students. Feedback from students is gathered to find out how well they are learning and to further enhance the quality of the teaching and learning process. 3. The IQAC works to give human resources employees a friendly work atmosphere and to give students a conducive learning environment. 4. It also aims to raise the level of professional competence among the teachers by pushing them to use cutting-edge technologies and creative teaching strategies. 5. Various student sensitization initiatives are organized by the Career Counseling and Placement cell, NSS, Rangers & Rovers, and other clubs under the direction of IQAC. 6. The improvement and maintenance of the quality of the educational services this college offers are greatly aided by its IQAC.

File Description	Documents
Paste link for additional information	https://www.gcjhandutta.in/IQAC.aspx
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

Through IQAC set up, the institution periodically assesses its teaching and learning process, and learning outcomes. Lecture halls and classrooms offer ICT amenities including digital podiums, projectors with built-in CPUs, and smart interactive panels. All offices, classrooms, and hallways have internet access available to them via LAN connections and internet leasing lines with an 11 Mbps capacity. Lesson plans for each week are produced, along with the pedagogy for the full session. Department-specific lesson plans are accessible on the college website. The academic calendar is created using collaborative techniques and is coordinated with the dates of university exams and athletic events. The college observes complete transparency in the award of internal assessment based on the performance of the students in internal examinations, assignments, seminars, attendance etc. which is displayed on the notice board. These reports are examined, suggestions are made, and the process of teaching and learning is appropriately adjusted. The college

reviews its teaching-learning process and methodologies through students feedback forms on regular intervals. Through this feedback process the college administration take its decision for improvement of teaching-learning process.

File Description	Documents
Paste link for additional information	https://www.gcjhandutta.in/IQAC.aspx
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

D. Any 1 of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://www.gcjhandutta.in/Annual_reports.aspx
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The Institution takes measures to promote gender equity and

gender sensitivity. The Institute believes in gender equality and makes effort towards gender sensitization. It believes that educated girls are an asset not only for the college and family but also for the whole society. The sensitivity towards the girl students is implemented in this institute as follows: 1. Women development cell is led by a senior, confident and caring female teaching member. It is a good and healthy sign of academic work place that no pronounced complaint has been lodged by any girl student. Various moral and religious lectures from time to time by scholars play a pivotal role in controlling any type of deviant behaviour. A Gender sensitization course is also offered by the different departments in the college. 2. Counselling: The female teaching faculty in particular are advised to counsel girl students in class, parks, library, common room (wherever it suits) to educate about sexual harassment either collectively or individually. For personal hygiene awareness, medical lady doctors, gynaecologist are often invited to interact with students in assembly, where only female faculty members remain present. There is no report of ragging in the campus. 3. Common Room: The college has a common room where first aid facility is provided at hand. The college provides basic medical aid, necessary for girl students. Medical aid is provided free of cost.

4. Sanitary facilities: Sanitary vending machine is provided in the girls washroom and free facility is available there.

File Description	Documents
Annual gender sensitization action plan	The College selects a group of Senior students as Gender Champions every year to spread the message of Gender Equality.
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	To beef up the safety and security especially that of girl students in the college, CCTV surveillance cameras have been installed at different locations in the college premises. b. Different programs are organized in the college from time to time for the counseling and sensitization of girl students related to their issues. A sanitary napkin vending machine has been made available in the girls toilet to promote personal hygiene among the girl students. c. There is provision of girls common room in the college to provide them space for doing their activities during free time.

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	D. Any 1 of the above
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File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Solid waste management: For collecting the solid waste from nook and corner of the campus substantial number of dustbins are installed. Most of the waste collected is biodegradable. The minimal amount of non biodegradable is mostly burnt in pits. The college has minimum e-waste. Students are motivated to manufacture natural bio-enzymes as cleaning agents and eco

bricks.

In order to motivate and sensitize the students towards sustainable development and environmental issues, a BEST OUT OF WASTE club has been established in college which recycles the waste products into reusable items. The best volunteers and active participants of the club are awarded in college functions.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	Nil
Any other relevant information	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

1. Restricted entry of automobiles
2. Use of Bicycles/ Battery powered vehicles
3. Pedestrian Friendly pathways
4. Ban on use of Plastic
5. Landscaping with trees and plants

C. Any 2 of the above

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

D. Any 1 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Institution provides an inclusive environment for everyone with tolerance and harmony towards cultural, regional, linguistic, communal socio economic and other diversities. Different sports and cultural activities organized inside the college to promote harmony towards each other. Commemorative days like Women's day, Yoga day, Hindi Diwas, also promote tolerance and hormaony. Institute has code of ethics for students and a separate code of ethics for teachers and other employees which has to be followed by each one of them irrespective of their cultural, regional, linguistic, communal socio-economic and other diversities. Students are admitted to the college by a strict adherence to reservation policies and rules, ensuring justice and equality to all categories of students. To promote equity among the students belonging to different socioeconomic strata, the financial assistance in the form of feeconcessionand scholarships are provided to SC, ST and OBCstudents sponsored by the Govt. of Himachal Pradesh and Government of India. The student community of the college is made conscious of their rights and social responsibilities. The activities of the NSS and Rovers & Rangers club highlight the social responsibility and commitment to the underprivileged sections of the society. The college staff and institution celebrated Azaadi Ka Amrit Majaotsav with great enthusiasm by organising various events and rallies in order to promote spiritof patriotism and harmony.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The constitutional values are reflected in the academic, curricular, co-curricular and extra-curricular activities of the college. The academic content and its delivery to the students are well grounded in constitutional principles..The teachers motivate them to be enlightened and spread awareness among people.To promote equity among the students belonging to different socio-economic strata,financial assistance in the form of scholarships are provided to SC, ST and OBC students sponsored by the Govt. of Himachal Pradesh and Government of India. The constitutional values are reflected in the academic, curricular cocurricular and extra-curricular activities of the college. The academic content and its delivery to the students iswell rooted in constitutional principles.As a part of the moral, social, national, and global human responsibility, environmentally safe practices like plastic ban, water conservation, cleanliness and antipollution practices are instilled among the students. The college has organised voter-registration drive to register first time voters under SVEEP.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	View File
Any other relevant information	No File Uploaded

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes

A. All of the above

for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

College celebrates national commemorative days like National Unity Day, Republic Day and Independence day with great zeal. The college staff and students celebrate these days with great enthusiasm and various events including declamation, quiz, patriotic song and rallies conducted by NSS wing of the college and Rovers and Rangers club. The college celebrates National Days like Gandhi Jayanti and Swachhta Mission, National Science Day, Indian Armed Flag Day, National Voters Day, National Sports Day. Events like Vanmahotsav is observed by Eco Club, NSS, Rovers & Rangers. National Hindi Diwas is celebrated by organising a program by Department of Hindi. Functions are also organised in the college to mark the celebration of International Women's Day and Yoga Day.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

1. The institution has ICT enabled Smart Classroom, Lecture theater, computer lab and career guidance cell. It provides the students with high speed internet to facilitate them with updated knowledge. The presence of ICT in education allows for new ways of learning for students and teachers and transforms them into employable and competitive individuals and the institution is committed to their development. 2. The institution has banned the use of plastic within the campus and encourages the students to maintain a clean environment through various activities like preparing and using bio-enzymes as cleaning agents. We are committed to initiate innovative environment friendly practices like making eco-bricks, banning plastic use in college campus and regular plantation drive.

File Description	Documents
Best practices in the Institutional web site	View File
Any other relevant information	No File Uploaded

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Situated in the lap of nature, surrounded by lush green forests side by fresh water meandering stream harbouring abundance of local fish. The institution has taken care of these blessings by showing zero tolerance towards environmental pollution. This fragile and ecologically sensitive ecosystem is being nurtured properly by the institution and has gained distinctiveness in terms of waste management. There are three types of wastes produced in our campus liquid, solid and e-waste. Liquid waste is produced from washrooms and science laboratories which is being drained through underground sewer system and is finally disposed of in an underground pit without touching the level of water table. E-waste is not being produced on daily basis and the waste quantity is very less, whosoever if produced in the form of discarded computers, batteries, CPUs etc. are being auctioned to the outsider vendor. Nonbiodegradable solid waste like plastics, polythene bags, junk food parcels are totally banned inside the campus.

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

Govt Collega Jhandutta has identified the following plans of action for the next academic year To facilitate continuous upgaradation of knowledge and use of technology by both the students and teachers

To fulfil its social obligation in terms of formal and informal education, dissemination of knowledge, organising programmes and activities for the benifits of the community and other stakeholders.

To create awareness and initiate measures for protecting andpromoting environment.

To encourage and facilitate a research culture by promoting interdisciplinary research both by the students and faculty members.

To identify talent among students for various sports and cultural activities. Inaguration of New Science Block which is under construction

Training Progam will be organized to sensitize the students and staff members to preapare and use environment friendly bio-enzymes as cleaning agents in college campus.

The plastics gathered in the college will be disposed properly by making eco-bricks.

Teaching,Non-teaching staff and students will be motivated to participate in voluntary service towards cleaniliness and environment conservation in the college campus.

Students and staff will be encouraged and involved in gaining spiritual values through Yoga and Gita Classes.